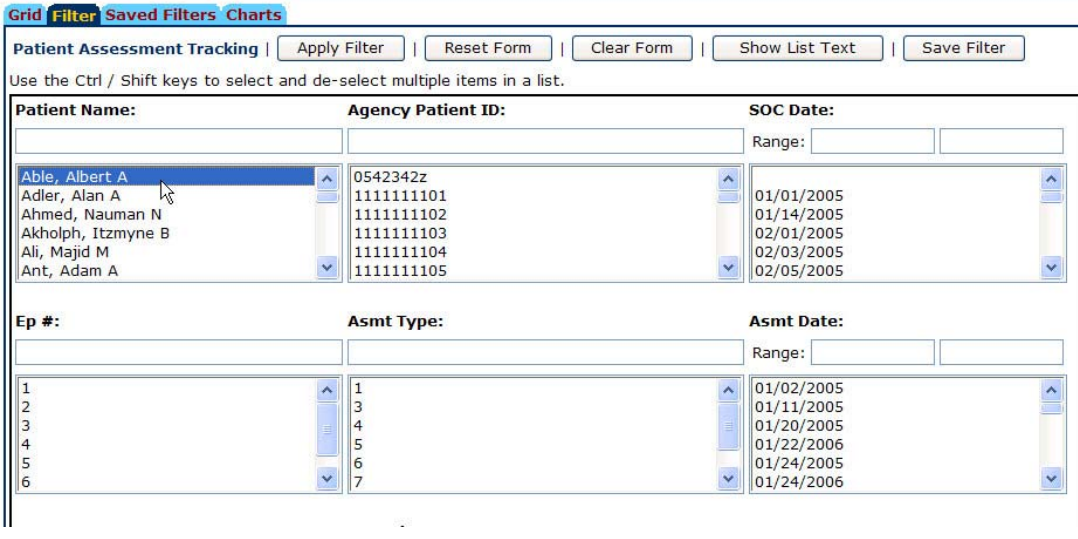
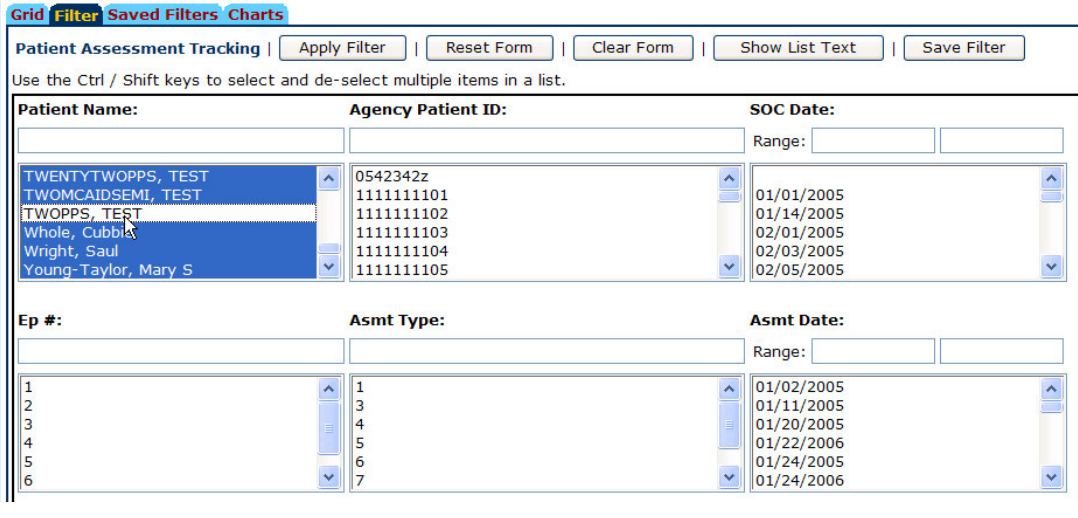
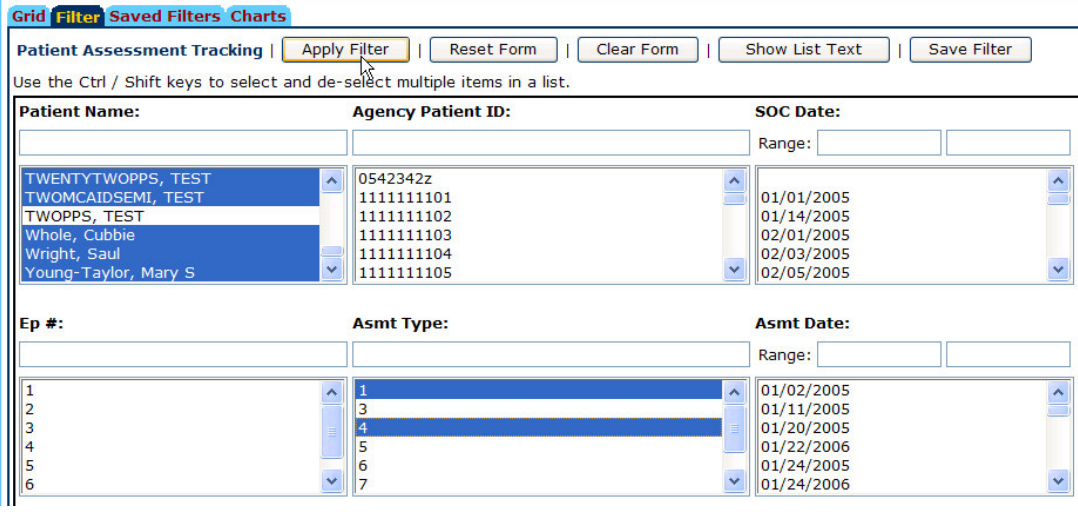


Instructions to Apply Grid Filter Settings

Action / Instruction	Screen Shot
<p>Scenario: You want to select all but one patient AND only specific assessment types.</p>	
<p>1. ANALYSIS & REPORTING – Operations – Asmt Tracking: Click on FILTER tab. Click one on first entry in Patient Name field.</p>	 <p>The screenshot shows the 'Patient Assessment Tracking' interface with the 'Filter' tab active. The 'Patient Name' dropdown menu is open, displaying a list of patient names. The 'Agency Patient ID' and 'SOC Date' columns are also visible. The 'Apply Filter' button is highlighted.</p>
<p>2. Using scrollbar in Patient Name field, scroll to bottom of list. Hold down the [SHIFT] key and click once on last entry in patient name field. Scroll through Patient Name list until you see the name you wish to exclude, hold down the [CTRL] key and click once on the entry so that it is de-selected.</p>	 <p>The screenshot shows the 'Patient Assessment Tracking' interface with the 'Filter' tab active. The 'Patient Name' dropdown menu is open, displaying a list of patient names. The 'Agency Patient ID' and 'SOC Date' columns are also visible. The 'Apply Filter' button is highlighted.</p>
<p>3. In Asmt Type field, hold down the [CTRL] key and click once on each entry to be included in grid results. Then click [Apply Filter] button at top of form to display grid results with selection criteria as specified in Steps 1, 2 and 3.</p>	 <p>The screenshot shows the 'Patient Assessment Tracking' interface with the 'Filter' tab active. The 'Asmt Type' dropdown menu is open, displaying a list of assessment types. The 'Patient Name' and 'SOC Date' columns are also visible. The 'Apply Filter' button is highlighted.</p>